

Great Plains Interactive@ Current User, Club and Team Information
Current User: nathanwagner2@gmail.com
Current Indv: A 00000-- Wagner Nathan

Great Plains Interactive@ [_LOGON to a Different User](#) Main Menu - H_MENU00 gphai.hoavb.org

Account Mgt	Club Mgt
▶ Change My Password	▶ Add or Select Current Club
▶ Change My UserID	
▶ Change My User Info	

Tournament Mgt
▶ Adults... ▶ Juniors...

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To enter your club information – click on the ‘Add or Select Current Club’ box under the ‘Club Mgt’ tab.

Great Plains Interactive@ Set Current Club - H_CLBsel gphai.hoavb.org

Add Club Close

Select Club information...

To get access to a club data, select the **select** button on for the club you wish to access. Then select the 'Add or Select Current Team' option on the main menu to access team data.

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Click on the ‘Add Club’ box.

Great Plains Interactive@	Current User, Club and Team Information
Current User: nathanwagner2@gmail.com	
Current Indv: A 00000-- Wagner Nathan	
Great Plains Interactive@	LOGON to a Different User Register New Club Panel - H_CLBaddu gphai.hoavb.org

Add New Club

Field [* Required]	Contents
Club Gender:	<input type="radio"/> Male <input checked="" type="radio"/> Female
Club Age Level:	<input type="radio"/> Adult <input checked="" type="radio"/> Junior

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This will bring you to the 'Add New Club' page.
 Click the proper 'Club Gender' and 'Club Age Level'
 When finished – click the 'OK' box.

Great Plains Interactive@	Current User, Club and Team Information
Current User: nathanwagner2@gmail.com	
Current Indv: A 00000-- Wagner Nathan	
Great Plains Interactive@	LOGON to a Different User Register New Club Panel - H_CLBaddu gphai.hoavb.org

Add New Club

Please enter Region, Club Name, Club Code

Field [* Required]	Contents
Region:	Great Plains <input type="button" value="v"/>
Club Name:	GP Jrs.
Club Code (5 characters):	GPJRS

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You will be asked to enter your 'Club Name' and 'Club Code'.
 You need to enter your 'Club Name' exactly how it is in the 'webpoint' registration system.
 Your club code is a 5 letter (all caps) code that is found in the 'webpoint' registration system. If you do not know your club code, please contact the Great Plains office and we can assist you.
 Click 'OK' after you have entered the correct information.

Great Plains Interactive@ Current User, Club and Team Information
Current User: nathanwagner2@gmail.com
Current Club: P 102FJ GPJRS GP Jrs. Rep: Club Rep???

Great Plains Interactive@ [LOGON to a Different User](#) [Register New Club Panel - H_CLBaddu](#) [gphai.hoavb.org](#)

Club has been created
Club Name: **GP Jrs.**
You can now add teams

OK

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This screen shows you that your club has been created. To go forward and begin entering teams click the 'OK' box.

Great Plains Interactive@ Current User, Club and Team Information
Current User: nathanwagner2@gmail.com
Current Club: P 102FJ GPJRS GP Jrs. Rep: Club Rep???

Great Plains Interactive@ [LOGON to a Different User](#) [Select Team - H_TEAMsel](#) [gphai.hoavb.org](#)

Team List

Add Team **Close**

Select Team information... **Add New Team information...**

To get access to a teams data (team roster, tournament status, team member information, etc...) Select the **Select** button for the team you wish to access. If you wish to add another team to your club, select the '**Add Team**' button.

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Click the 'Add Team' box to begin adding teams.

Great Plains Interactive@ Current User, Club and Team Information

Current User: nathanwagner2@gmail.com

Current Club: P 102FJ GPJRS GP Jrs. Rep: Club Rep???

Great Plains Interactive@ [LOGON to a Different User](#) [Register New Team Panel - H_TEMadd](#) [gphai.hoavb.org](#)

Field [* Required]	Contents
• Team Name:	<input type="text"/>
• Junior Age Level:	<input type="radio"/> J18 <input type="radio"/> J17 <input type="radio"/> J16 <input type="radio"/> J15 <input type="radio"/> J14 <input type="radio"/> J13 <input type="radio"/> J12 <input type="radio"/> J11 <input type="radio"/> J10
• Level of Play:	<input type="radio"/> Gold <input type="radio"/> Silver <input type="radio"/> Bronze

For Each Age Level --- Enter Teams in Highest to Lowest Rank Order
 Highest Gold 1 . . . Silver x . . . Bronze 9 Lowest

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Entering Team Data: *(If a club has more than one team in a particular age division, enter the highest level of team 1st and so on.)*

- 1) Enter the team name exactly how it appears in the 'webpoint' system
- 2) Enter the age division of the team
- 3) Enter the 'Level of Play' as the level in which the team will compete at for the season.
 - a. Gold = A team that desires to play in Qualifiers and participate for the chance to receive a bid at the 2011 Girl's JO Championships. **GOLD TEAMS CAN ONLY PARTICIPATE IN GOLD AND OPEN (SILVER/BRONZE TOURNAMENTS ACCEPTING GOLD TEAMS) DIVISIONS**
 - b. Silver = A team that will primarily play in Silver/Bronze tournaments and occasionally play in a Gold tournament.
 - c. Bronze = A team that will only play in Silver/Bronze tournaments and will not attempt to play in Gold level tournaments.
- 4) Click 'OK' when the team is entered correctly

Team List						
<input type="button" value="Add Team"/> <input type="button" value="Close"/>						
First Prev Next Last 1 thru 1 - Found 1						
Sta	Select	Num	Team Code	Team Name	Team Rep.	
P	<input type="text" value="1"/>	0104	FJ4GPJRS1GPG	GP Jrs. 141		
First Prev Next Last 1 thru 1 - Found 1						

<p>Select Team information...</p> <p><input type="checkbox"/> To get access to a teams data (team roster, tournament status, team member information, etc...) Select the Select button for the team you wish to access.</p>	<p>Add New Team information...</p> <p><input type="checkbox"/> If you wish to add another team to your club, select the 'Add Team' button.</p>
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Click on 'Add Team' if there are more teams to enter.

Hint: If you have multiple teams, entering a team rep after your first team is created will allow that team rep to be defaulted for all teams created. Instructions for entering a club and team rep can be found on the following pages.

Team List					
		<input type="button" value="Add Team"/> <input type="button" value="Close"/>			
First Prev Next Last 1 thru 3 - Found 3					
Sta	Select	Num	Team Code	Team Name	Team Rep.
P	1	0104	FJ4GPJRS1GPG	GP Jrs. 141	
P	2	0105	FJ4GPJRS2GPG	GP Jrs. 142	
P	3	0106	FJ5GPJRS1GPG	GP Jrs. 151	
First Prev Next Last 1 thru 3 - Found 3					

<p>Select Team information...</p> <p><input type="checkbox"/> To get access to a teams data (team roster, tournament status, team member information, etc...) Select the Select button for the team you wish to access.</p>	<p>Add New Team information...</p> <p><input type="checkbox"/> If you wish to add another team to your club, select the 'Add Team' button.</p>
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When teams are entered, you will now have to enter a 'Team Rep.' for them. You must also select a club rep for the entire club.

Generally, the 'Club and Team Rep.' in the 'Online Tournament Entry System' will be the Club Director.

This system is only for tournament entry as individual members will not be required to enter their information in this system.

Access can be given to different club members, but for purposes of tournament entry – **THE CLUB DIRECTOR MUST BE LISTED AS TEAM REP**

Click on any team(s) 'numbered select box' when you are ready to enter 'Club and Team Rep' information.

Account Mgt	Club Mgt	Team Mgt	Indv Mgt
<ul style="list-style-type: none"> ▶ Change My Password ▶ Change My UserID ▶ Change My User Info 	<ul style="list-style-type: none"> ▶ Add or Select Current Club ▶ Edit Team Names ▶ Select Club Rep ▶ Delete Current Club ▶ Manage Club Staff 	<ul style="list-style-type: none"> ▶ Add or Select Current Team ▶ Select Team Rep ▶ Delete Current Team 	<ul style="list-style-type: none"> ▶ Add or Select Current Indv
Tournament Mgt			
<ul style="list-style-type: none"> ▶ Adults... ▶ Juniors... 			

Click on 'Add or Select Current Indv' under the 'Indv Mgt' tab.

Current Team: P 0104 FJ4GPJRS1GPG GP Jrs. 141 Rep:

Select Current Individual information...

- To get access to a individuals personal data, select the **Select** button for the team you wish to access. Then select the **'Edit Current Indv Info'** button on the main menu
- You can get direct access to a individuals personal data, select the individuals name.

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Click on the 'Add Individual' box.

Current User: nathanwagner2@gmail.com

Current Club: P 102FJ GPJRS GP Jrs.

Rep: Club Rep???

Current Team: P 0104 FJ4GPJRS1GPG GP Jrs. 141

Rep:

Please enter desired Action

Field [Required] Contents

For New Individuals Only!!!

~~If Individual is registered with another club or team, Contact GP Office~~

Indv Name • First: MI: Last:

• Street:

• City:

• State & Zip NE • Zip: Zip+4:

Code:

Email:

• Phone: - - xt

Alternate - - xt

Phone:

• Date of Birth / /

(mm/dd/yyyy):

Enter the Club Director's information.

YOU MUST ENTER AN EMAIL ADDRESS EVEN THOUGH IT IS NOT HIGHLIGHTED

When all the information is entered, click the 'OK' box.

Current User: nathanwagner2@gmail.com

Current Club: P 102FJ GPJRS GP Jrs.

Rep: Club Rep???

Current Team: P 0104 FJ4GPJRS1GPG GP Jrs. 141

Rep:

Current Indv: P 00101-A- Plains Great

Indv Added --- Select Next Action

Field [Required] Contents

For New Individuals Only!!!

~~**If Individual is registered with another club or team, Contact GP Office**~~

Indv Name • First: MI: • Last:

• Street:

• City:

• State & Zip Code: • Zip: Zip+4:

Email:

• Phone: - - xt

Alternate Phone: - - xt

• Date of Birth: / /

(mm/dd/yyyy):

Click on 'Home' when you have confirmed all of the information.

Account Mgt	Club Mgt	Team Mgt	Indv Mgt
<ul style="list-style-type: none"> ▶ Change My Password ▶ Change My UserID ▶ Change My User Info 	<ul style="list-style-type: none"> ▶ Add or Select Current Club ▶ Edit Team Names ▶ Select Club Rep ▶ Delete Current Club ▶ Manage Club Staff 	<ul style="list-style-type: none"> ▶ Add or Select Current Team ▶ Select Team Rep ▶ Delete Current Team 	<ul style="list-style-type: none"> ▶ Add or Select Current Indv ▶ Edit Current Indv Info ▶ Delete Current Indv
Tournament Mgt			
<ul style="list-style-type: none"> ▶ Adults... ▶ Juniors... 			

The outlined blue area shows the following information for you...

- 1) Current User – “your email address”
- 2) Current Club – “your club name”
- 3) Current Team – “the team that you selected by clicking the ‘numbered select box’ “
- 4) Current Indv – “the individual information you entered as club director”
- 5) Rep ‘across from Current Club’ – This will show the Club Rep (Club Director) when we finish the next couple of steps
- 6) Rep ‘across from Current Team’ – This will show the Team Rep (Club Director) when we finish the next couple of steps

Click on ‘Select Club Rep’ under “Club Mgt”

Current User: nathanwagner2@gmail.com

Current Club: P 102FJ GPJRS GP Jrs.

Rep:

Current Team: P 0104 FJ4GPJRS1GPG GP Jrs. 141

Rep:

Current Indv: P 00101-A- Plains Great

Field [* Required] Contents

Club Rep Information (~~Rep must be a registered Indv on at least one team for any Club~~)

Name * First: MI: * Last:

Nickname:

* Email:

* Street:

* City:

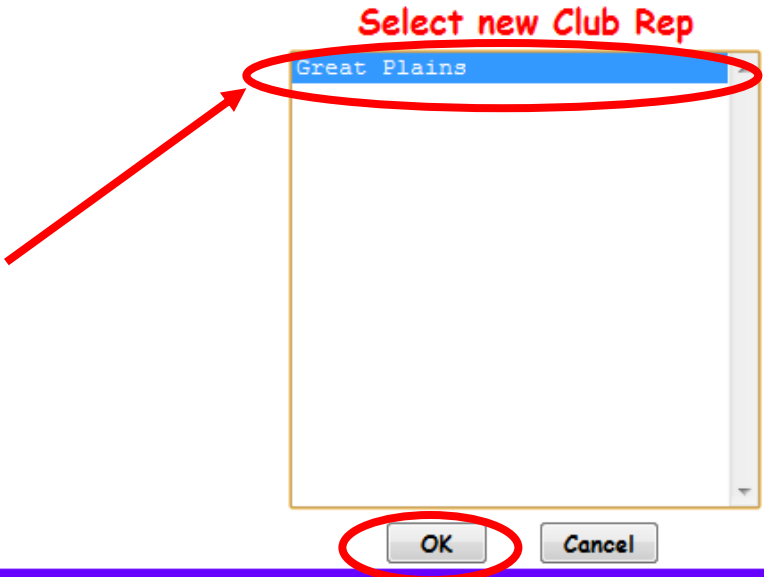
* State & Zip Code: NE * Zip: Zip+4:

* Phone: - - xt

Alternate Phone: - - xt

DO NOT TRY TO ENTER INFORMATION IN THIS SCREEN!!!

Click on the 'Select Rep' Box



Click on the Club Director Name – **It will become highlighted in blue!**

When the name is highlighted in blue – click on the 'OK' box.

Current User: nathanwagner2@gmail.com

Current Club: P 102FJ GPJRS GP Jrs.

Rep: Plains

Current Team: P 0104 FJ4GPJRS1GPG GP Jrs. 141

Rep:

Current Indv: P 00101-A- Plains Great

Field [* Required] Contents

Club Rep Information ~~(Rep must be a registered Indv on at least one team for any Club)~~

Name • First:	<input type="text" value="Great"/>	MI:	<input type="text"/>	• Last:	<input type="text" value="Plains"/>		
Nickname:	<input type="text"/>						
• Email:	<input type="text" value="nathanwagner2@gmail.com"/>						
• Street:	<input type="text" value="7545 Main St. Ste. A"/>						
• City:	<input type="text" value="Ralston"/>						
• State & Zip Code:	<input type="text" value="NE"/>	• Zip:	<input type="text" value="68127"/>	Zip+4:	<input type="text" value="6812"/>		
• Phone:	<input type="text" value="402"/>	-	<input type="text" value="593"/>	-	<input type="text" value="9670"/>	xt	<input type="text"/>
Alternate Phone:	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	xt	<input type="text"/>

OK

Select Rep

Cancel

Print

Click the 'OK' box.

Account Mgt	Club Mgt	Team Mgt	Indv Mgt
<ul style="list-style-type: none"> ▶ Change My Password ▶ Change My UserID ▶ Change My User Info 	<ul style="list-style-type: none"> ▶ Add or Select Current Club ▶ Edit Team Names ▶ Select Club Rep ▶ Delete Current Club ▶ Manage Club Staff ▶ Tournament Status 	<ul style="list-style-type: none"> ▶ Add or Select Current Team <li style="border: 2px solid red; border-radius: 50%; padding: 2px;">▶ Select Team Rep ▶ Delete Current Team 	<ul style="list-style-type: none"> ▶ Add or Select Current Indv ▶ Edit Current Indv Info ▶ Delete Current Indv
Tournament Mgt <ul style="list-style-type: none"> ▶ Adults... ▶ Juniors... 			

The outlined blue area shows that a 'rep' is now added across from 'Current Club'

In order to register for tournaments a 'Team Rep.' must be assigned to each team.

Click on 'Select Team Rep' under the 'Team Mgt' tab.

Current User: nathanwagner2@gmail.com

Current Club: P 102FJ GPJRS GP Jrs.

Rep: Plains

Current Team: P 0104 FJ4GPJRS1GPG GP Jrs. 141

Rep:

Current Indv: P 00101-A- Plains Great

Field [* Required] Contents

Team Rep Information ~~(Rep must be a registered indiv on at least one team for any club)~~

Name • First: MI: • Last:
Nickname:
• Email:
• Street:
• City:
• State & Zip Code: NE • Zip: Zip+4:
• Phone: - - xt
Alternate Phone: - - xt

DO NOT TRY TO ENTER INFORMATION IN THIS SCREEN!!!

Click on the 'Select Rep' Box

Current User: nathanwagner2@gmail.com

Current Club: P 102FJ GPJRS GP Jrs.

Rep: Plains

Current Team: P 0104 FJ4GPJRS1GPG GP Jrs. 141

Rep:

Current Indv: P 00101-A- Plains Great



Click on the Club Director Name – **It will become highlighted in blue!**

When the name is highlighted in blue – click on the 'OK' box.

Current User: nathanwagner2@gmail.com

Current Club: P 102FJ GPJRS GP Jrs.

Rep: Plains

Current Team: P 0104 FJ4GPJRS1GPG GP Jrs. 141

Rep:

Current Indv: P 00101-A- Plains Great

Field [• Required] Contents

Team Rep Information ~~(Rep must be a registered Indv on at least one team for any Club)~~

Name • First: MI: • Last:

Nickname:

• Email:

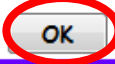
• Street:

• City:

• State & Zip Code: • Zip: Zip+4:

• Phone: - - xt

Alternate Phone: - - xt



Click the 'OK' box.

Account Mgt	Club Mgt	Team Mgt	Indv Mgt
<ul style="list-style-type: none"> ▶ Change My Password ▶ Change My UserID ▶ Change My User Info 	<ul style="list-style-type: none"> ▶ Add or Select Current Club ▶ Edit Team Names ▶ Select Club Rep ▶ Delete Current Club ▶ Manage Club Staff ▶ Tournament Status 	<ul style="list-style-type: none"> ▶ Add or Select Current Team ▶ Select Team Rep ▶ Delete Current Team ▶ Enter Tournament ▶ Tournament Status 	<ul style="list-style-type: none"> ▶ Add or Select Current Indv ▶ Edit Current Indv Info ▶ Delete Current Indv
Tournament Mgt <ul style="list-style-type: none"> ▶ Adults... ▶ Juniors... 			

You will be brought back to the menu screen.

You will have to add a 'Team rep' to all of the teams listed for the club.

Click on 'Add or Select Current Team' under the 'Team Mgt' tab

Team List						
<input type="button" value="Add Team"/> <input type="button" value="Close"/>						
First Prev Next Last 1 thru 3 - Found 3						
Sta	Select	Num	Team Code	Team Name	Team Rep.	
P	1	0104	FJ4GPJRS1GPG	GP Jrs. 141	Great Plains	
P	2	0105	FJ4GPJRS2GPG	GP Jrs. 142		
P	3	0106	FJ5GPJRS1GPG	GP Jrs. 151		
First Prev Next Last 1 thru 3 - Found 3						

<p>Select Team information...</p> <p><input type="checkbox"/> To get access to a teams data (team roster, tournament status, team member information, etc...) Select the Select button for the team you wish to access.</p>	<p>Add New Team information...</p> <p><input type="checkbox"/> If you wish to add another team to your club, select the 'Add Team' button.</p>
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Under the 'Team Rep' column you can see where there has been a 'rep' added.

You will have to click on the 'numbered select box' next to each team and repeat the process of entering 'Team reps' for each team. (see pages 14-17 and repeat for each team).