

Club Directors;

We are working very hard to get the online tournament entry system (OTES) up and running for the current season. Without Tad's expertise, we've had to learn many parts of the system ourselves. However, we do have a couple of new workers in the office that will be helping us manage through the season.

In the meantime, as everyone is trying to set up their teams again for this season, we are encountering some problems. First, if you have not yet done so, make sure you thoroughly read the instructions that are posted on the Great Plains website in the junior section under the Tournament schedule tab.

Some of you have already started to enter your teams, but we are unable to approve them because they do not have team reps listed. Here are a couple of hints if you've NOT yet started the process:

1. Log in to start setting your teams up.
2. First set up your club.
3. Then set up one team.
4. After setting up one team, add yourself as the rep.
5. Then add yourself as the club rep.
6. You can then go back to the first team and add yourself as the team rep.
7. Any teams entered after the first one, should then automatically enter you as the team rep.

Here are some hints if you've already entered all of your teams:

1. Log in
2. Select club
3. Select one team
4. Add self as individual rep
5. Once you are added on one team, then you can add yourself as the club rep.
6. Then you must return to all teams and add yourself as the team rep.

These are simplified directions. Try them first but if that does not work, do not hesitate to email tournaments@gpvb.org Thanks.